How to Pay a Camp Deposit—Granada Hills RC

1. Visit reg.laparks.org and log into your account.

2. Begin an activity registration by navigating to the "Search" tab and then click on "Register for an Activity."

Home   Search ▾   My Account ▾   Event Calendar

Activities   Facilities

Register for an Activity   Rent a Facility

                                    Facility Calendar

You MUST pay the registration fees BEFORE adding the weeks of camp to your cart.

3. Click on "Activity Search Criteria" to open the search options.
   - Location: "Granada Hills RC"
   - Type: "Camps"

After selecting both, hit the "Search" button.

▲ Activity Search Criteria

Location	Glassell YC / Grace E Simons Lodge / Granada Hills RC / Green Meadows RC / Griffith Park / Griffith Park Adult Community / Griffith Park Boys Camp / Griffith Park Visitors Center A	Type	Art / Badminton / Baseball / Basketball / Boxing / Camps / Cheer / Childcare-Licensed	Age	All Ages / 3 Months / 6 Months / 9 Months / 1 / 2 / 3
Gender	Any Gender / Female / Male / Other	Keyword Search		Keyword Search Option	Match One ▾
Display Option	Detail ▾	Show Sections with X Spots Available?	N/A ▾	Sort Option	Activity/Section ▾

▼ Additional Search Criteria

[Search] [Reset]   ⊞ ▣ 📅

4. Click on the "+" sign next to each week of camp you want your child to attend (this will change the items to "-"). Once you are done, hit "Add to Cart" at the bottom of the screen.
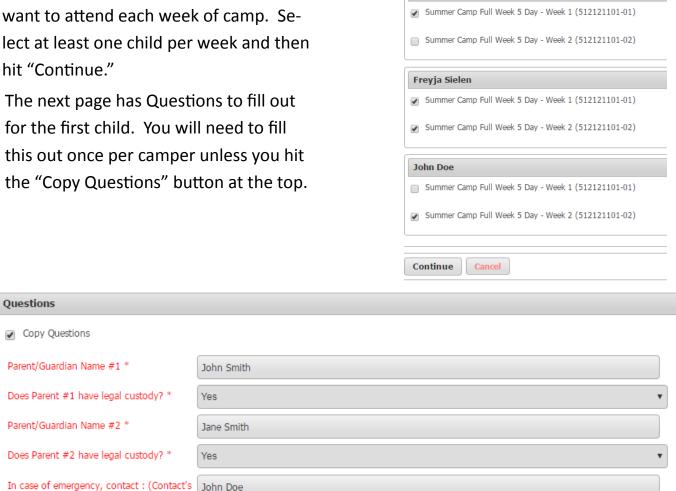
Summer Camp Full Week 5 Day Option - *512121101*

Organized games and activities facilitated by trained staff. Lunch and snack will be provided. Field trip costs are not included in weekly rate.

	Status	Activity	Description	Dates	Times	Meet Days	Location	Ages	Price	Genders	
−	Available	512121101-01	Summer Camp Full Week 5 Day - Week 1	06/12/2017 -06/16/2017	7:30 am - 6:00 pm	M, Tu, W, Th, F	Granada Hills RC	5-12	$170.00	Coed	ⓘ
−	Available	512121101-02	Summer Camp Full Week 5 Day - Week 2	06/19/2017 -06/23/2017	7:30 am - 6:00 pm	M, Tu, W, Th, F	Granada Hills RC	5-12	$170.00	Coed	ⓘ

Summer Camp Full Week 5 Day - Week 1 (512121101-01)
Summer Camp Full Week 5 Day - Week 2 (512121101-02)

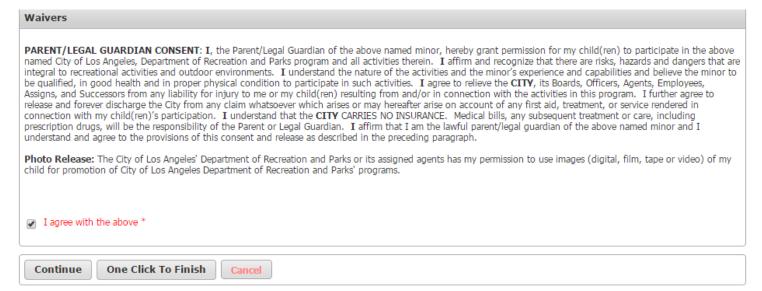[Add To Cart]   [Clear Selection]

How to Pay a Camp Deposit—Continued

5. The new screen will ask you who you want to attend each week of camp. Select at least one child per week and then hit "Continue."

5. The next page has Questions to fill out for the first child. You will need to fill this out once per camper unless you hit the "Copy Questions" button at the top.
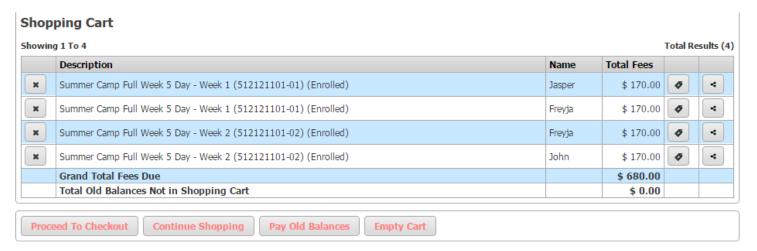
Jasper Sielen
☑ Summer Camp Full Week 5 Day - Week 1 (512121101-01)
☐ Summer Camp Full Week 5 Day - Week 2 (512121101-02)

Freyja Sielen
☑ Summer Camp Full Week 5 Day - Week 1 (512121101-01)
☑ Summer Camp Full Week 5 Day - Week 2 (512121101-02)

John Doe
☐ Summer Camp Full Week 5 Day - Week 1 (512121101-01)
☑ Summer Camp Full Week 5 Day - Week 2 (512121101-02)

Continue   Cancel

Questions

☑ Copy Questions

Parent/Guardian Name #1 *   John Smith

Does Parent #1 have legal custody? *   Yes ▼

Parent/Guardian Name #2 *   Jane Smith

Does Parent #2 have legal custody? *   Yes ▼

In case of emergency, contact : (Contact's Name) *   John Doe

6. Below the Questions are the Waivers. Read them and then hit the "I agree with the above." When done, hit "Continue."

Waivers

PARENT/LEGAL GUARDIAN CONSENT: I, the Parent/Legal Guardian of the above named minor, hereby grant permission for my child(ren) to participate in the above named City of Los Angeles, Department of Recreation and Parks program and all activities therein. I affirm and recognize that there are risks, hazards and dangers that are integral to recreational activities and outdoor environments. I understand the nature of the activities and the minor's experience and capabilities and believe the minor to be qualified, in good health and in proper physical condition to participate in such activities. I agree to relieve the **CITY**, its Boards, Officers, Agents, Employees, Assigns, and Successors from any liability for injury to me or my child(ren) resulting from and/or in connection with the activities in this program. I further agree to release and forever discharge the City from any claim whatsoever which arises or may hereafter arise on account of any first aid, treatment, or service rendered in connection with my child(ren)'s participation. I understand that the **CITY** CARRIES NO INSURANCE. Medical bills, any subsequent treatment or care, including prescription drugs, will be the responsibility of the Parent or Legal Guardian. I affirm that I am the lawful parent/legal guardian of the above named minor and I understand and agree to the provisions of this consent and release as described in the preceding paragraph.

Photo Release: The City of Los Angeles' Department of Recreation and Parks or its assigned agents has my permission to use images (digital, film, tape or video) of my child for promotion of City of Los Angeles Department of Recreation and Parks' programs.

☑ I agree with the above *

Continue   One Click To Finish   Cancel

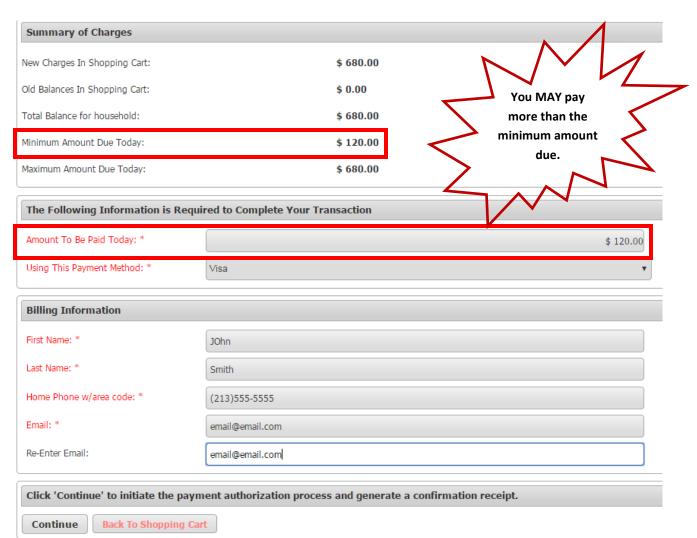# How to Pay a Camp Deposit—Continued

7. The list of weeks and participants with the total amount due now appears.   Click on "Proceed to Checkout."

Shopping Cart

Showing 1 To 4   Total Results (4)

	Description	Name	Total Fees		
✖	Summer Camp Full Week 5 Day - Week 1 (512121101-01) (Enrolled)	Jasper	$ 170.00	🏷	◁
✖	Summer Camp Full Week 5 Day - Week 1 (512121101-01) (Enrolled)	Freyja	$ 170.00	🏷	◁
✖	Summer Camp Full Week 5 Day - Week 2 (512121101-02) (Enrolled)	Freyja	$ 170.00	🏷	◁
✖	Summer Camp Full Week 5 Day - Week 2 (512121101-02) (Enrolled)	John	$ 170.00	🏷	◁
	Grand Total Fees Due		**$ 680.00**		
	Total Old Balances Not in Shopping Cart		**$ 0.00**		

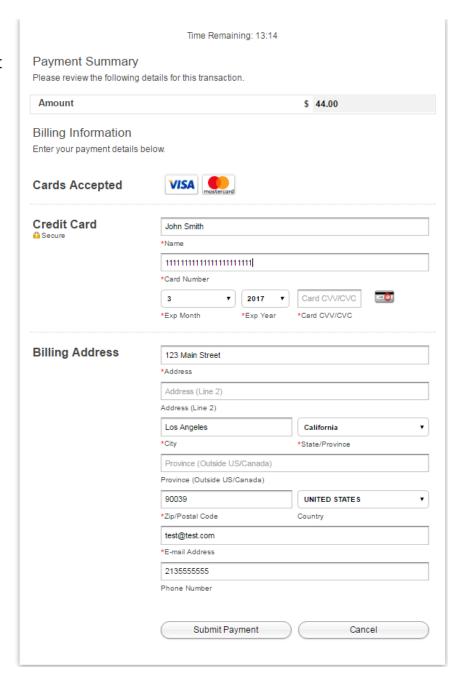[Proceed To Checkout]   [Continue Shopping]   [Pay Old Balances]   [Empty Cart]

8. The Summary of Charges will now appear. Make a note of the "Minimum Amount Due Today" as that is the total amount you need to pay for the weekly deposits. Make sure that amount matches the "Amount to Be Paid Today" box (you may overpay but not underpay that amount). Fill out the rest of the information on this page and then hit "Continue."

Summary of Charges	
New Charges In Shopping Cart:	$ 680.00
Old Balances In Shopping Cart:	$ 0.00
Total Balance for household:	$ 680.00
Minimum Amount Due Today:	$ 120.00
Maximum Amount Due Today:	$ 680.00

You MAY pay more than the minimum amount due.

The Following Information is Required to Complete Your Transaction	
Amount To Be Paid Today: *	$ 120.00
Using This Payment Method: *	Visa ▾

Billing Information	
First Name: *	JOhn
Last Name: *	Smith
Home Phone w/area code: *	(213)555-5555
Email: *	email@email.com
Re-Enter Email:	email@email.com

Click 'Continue' to initiate the payment authorization process and generate a confirmation receipt.

[Continue]   [Back To Shopping Cart]

How to Pay a Camp Deposit—Continued

9. You will be taken to a new window that will allow you to fill out your credit card information. When you are done click on "Submit Payment" to finish the payment process. After a few seconds your receipt will appear on the screen.

Time Remaining: 13:14

Payment Summary
Please review the following details for this transaction.

Amount	$ 44.00

Billing Information
Enter your payment details below.

Cards Accepted   VISA mastercard

Credit Card
🔒 Secure

John Smith
*Name

1111111111111111111111
*Card Number

3	▾	2017	▾	Card CVV/CVC	
*Exp Month		*Exp Year		*Card CVV/CVC	

Billing Address

123 Main Street
*Address

Address (Line 2)
Address (Line 2)

Los Angeles	California ▾
*City	*State/Province

Province (Outside US/Canada)
Province (Outside US/Canada)

90039	UNITED STATES ▾
*Zip/Postal Code	Country

test@test.com
*E-mail Address

2135555555
Phone Number

(Submit Payment) (Cancel)

9. At the bottom of the receipt it will show you how much you paid and how much you owe. See the "Paying Old Balances" instructions to pay your weekly balances.

Total New Fees	680.00
Discount Applied	0.00
Total Due	**680.00**
Total Fees Paid	120.00
Total Paid	**120.00**
Balance From Receipt	560.00